

Rockingham Slot Car Club Constitution

GENERAL

1. The club shall be called The Rockingham Slot Car Club also known as the RSCC. It will be affiliated to the British Slot Car Racing Association.
2. The club's principal aim shall be the promotion and the enjoyment of competitive slot car racing through regular club nights and various open meetings.
3. Alterations to this constitution can only be made at an Annual General Meeting or at a General Meeting called for that purpose. Any Proposed alterations must be submitted to the secretary in writing at least 14 days prior to the meeting.

MEMBERS

4. The Committee has the right to refuse membership to new applicants. The Rockingham slot car club is a private members club and can refuse membership to any individual, however the reason will not be due to, race, gender, sexuality, disability. Any and all reasons will be documented in meeting minutes.
5. New members will be required to serve an initial probationary period of 6 months. During this time, they will not be eligible to serve on the Committee and may have their membership terminated at the discretion of the Committee for unsatisfactory conduct.
6. Subscriptions are due by 1st January each year and are currently £5 per annum, there is a weekly club fee of £5 for all club nights racing.
7. Members who have allowed their membership to lapse will be required to pay a full 12-month subscription.
8. All members, without exception, must comply with all club rules and must always remain lawful.
9. Any complaint concerning any members conduct must be made in writing and signed by the complainant(s). The written complaint must then be forwarded to the Secretary so that the matter can be addressed at the next Committee meeting.
10. Where an allegation of misconduct is made against a member, the member may be suspended from all club activities while an investigation is carried out. The member is to be given a verbal warning by an authorised Committee Member in which the member is made aware of his misdemeanour and what he is reasonably required to do to make amends.

Racing

11. The relevant Competition secretary for each track or their nominated appointee, will be responsible for the running of all meetings, both club nights, open and National events. This will include race control. Appointment to the position of Competition secretary can only be made at the AGM by a vote that all members may attend.

COMMITTEE STRUCTURE AND APPOINTMENTS

12. The Committee of the Club shall comprise of not more than 6
13. The Officers of the committee shall be, Chairman, Secretary, Treasurer, Scale track Competition secretary, Raceway Competition secretary and Digital Competition secretary.
14. One senior club member should be appointed annually as the clubs BSCRA Delegate who should represent the club at all relevant meetings.
15. Committee officers and members shall be elected at the Annual General Meeting from written nominations received no later than 28 days prior to the meeting, to serve for a period of one year. The Committee will be elected by majority vote by a show of hands or a paper ballot from members present. All fully paid up members are eligible to vote.
16. Should a committee position become vacant, the Committee may, by a majority vote, co-opt a replacement who will then serve until the following Annual General Meeting.

COMMITTEE ORGANISATION AND POWERS

17. Members elected to office will have full voting rights at all meetings. In the event of a tie the Chairman will have a casting vote in addition to his initial standing vote.
18. The Committee are authorised to carry out negotiations and make decisions in the interest of the club or on behalf of the membership where necessary without consulting the members. Approval from the membership at an ordinary meeting must be sought for expenditure greater than £250
19. Money may only be withdrawn from the club funds by cheque signed by not less than two Committee Officers.
20. The Secretary must be informed of any negotiations proposed by club members which affect the Club as a whole and copies of any written correspondence must be submitted to him for record purposes.
21. Any Committee Member or Officer wishing to resign must do so in writing.
22. Any member of the Committee who is absent for three consecutive months without reasonable cause will automatically forfeit his seat on the Committee.

VOTING AND CONDUCT OF COMMITTEE MEETINGS

23. All committee meetings will be held to an agenda and minutes will be taken. Minutes of committee meetings will be made available to members on request to the secretary.
24. A quorum of any Committee meeting shall consist of a majority of Committee Members.
25. All proposals must be seconded and voted upon. A majority vote of those present is required to carry any proposal.
26. Voting will normally be by a show of hands; however a secret ballot must be taken should any committee member request that this be done. Proxy and postal votes will be permitted.
27. An audio recording of committee meetings may be taken by the secretary only, for the sole purpose of producing accurate minutes. The audio recording must be deleted once the written minutes are approved.

28. Non committee members may attend committee meetings as observer. Any non Committee Member may be asked to leave the meeting subject to approval from the Committee.

VOTING AND CONDUCT OF GENERAL MEETINGS

29. All general meetings will be held to an agenda and minute will be taken. Any other business will only be accepted at general meetings if the Secretary is given at least 14 days notice in writing of the item to be discussed.
30. A quorum of any general meeting is to be at least one quarter of the membership.
31. All proposals must be seconded and voted upon. A majority vote of those present is required to carry any proposal including proposals to alter this constitution.
32. Voting will normally be by a show of hands, however a secret ballot must be taken should any member request that this be done. Proxy and postal votes will be permitted.
33. Amendments to proposals must be voted upon first.
34. An audio recording of general meetings may be taken by the secretary only, for the sole purpose of producing accurate minutes. The audio recording must be deleted once the written minutes are approved.
35. Non club members may attend Club meetings as observers as invited guests. Any non Club member may be asked to leave the meeting subject to approval from the Committee.
36. The Committee, through the Chairman has the power to ask a person to leave any meeting in the event of that person disrupting the meeting

ANNUAL GENERAL MEETINGS

37. A date for the Annual General Meeting will be decided each year by the Committee. At least 28 days notice of the meeting will be given in writing to all Club members.
38. Annual subscriptions and the joining fee will be decided at the Annual General Meeting.
39. A competent individual (non-committee member) shall be elected by the Committee to carry out an independent examination of the accounts before the Annual General Meeting to verify that the balance sheet is correct and fairly represents the expenditure and receipts of the club, its assets and its liabilities.

EXTRAORDINARY GENERAL MEETINGS

40. The Secretary will convene an Extraordinary Committee Meeting within 14 days on request from any officer of the Committee, stating the business to be discussed.
41. The Secretary shall convene an Extraordinary General Meeting of the club by a resolution of the Committee stating the business to be brought before the meeting, of which 28 days notice has been given to all members in writing stating the business to be discussed.
42. The Secretary shall convene an Extraordinary General Meeting of the club on receipt of a request in writing signed by not less than 10 members of the club, stating the business to be brought before the meeting. The meeting must be called within 28 days of request and 28 days notice must be given to all members in writing stating the business to be discussed.
43. The club will indemnify all committee officers and committee members if they incur any liability on behalf of the club.

Key Holders

44. Any and all key holders must be approved by the landlord. Keys can only be lent to other persons upon the landlords written approval.
45. Key holders are responsible for securing the premises and turning off any appliances, lights and apparatus.

DISSOLUTION OF THE CLUB

46. Should it be considered necessary or desirable to dissolve the Club, the Committee will call an Extraordinary General Meeting. Should a quorum fail to appear, the meeting will be adjourned, and a further EGM must be called within 14 days. The second meeting will proceed even if a quorum is not present and the motion will then be carried by a simple majority vote.
47. On dissolution and after the sale of assets, settlement of all outstanding debts. The funds remaining will be placed in trust and held for up to 10 years and returned in the event the club is reformed. After 10 years the funds get transferred are to be distributed in equal shares to the Club's charities.

Please note:- This procedure is necessary and acceptable where a club intends to apply for Community Amateur Sports Club status, apply for rent dispensation or intends to obtain grant funding.